
















"Big or small, there is always a difference only you can do"

Community Fundraising Group Member –Volunteer Description

Title	Community Fundraising Group Member
Location	Across the UK
Time Commitment	Flexible. Ideally your group would hold at least 3 events per year for the Teapot Trust.
Contact Person	Community Fundraiser
Role Description	This role involves working as a team member to coordinate fundraising events and opportunities to raise funds and awareness for the Teapot Trust. If there are no fundraising groups in your area, we can provide information about how to start your own group.
Tasks	<ul style="list-style-type: none">  Following membership guidelines for your group and attending group meetings  Contributing to the group's event planning and awareness raising efforts  Disseminating promotional materials  Distributing collection cans or buckets in your community or at your events  Helping recruit new members to join your team  Have fun while supporting a great cause
Person Specifications	<ul style="list-style-type: none">  Team player  Positive attitude  Strong organisational skills  Good communication skills  Interested in meeting new people  Happy to be part of a likeminded team  Interested in becoming a part of the Teapot family
Training and Support	We will provide materials you will need including collection cans and buckets, promotional materials, and background information to familiarise you with the Teapot Trust's mission. We can also provide a fundraising pack which outlines more detailed information on the logistics of running fundraising events. Inspiration for the events, safety information, and further details are provided in the pack. We are available and happy to provide any additional support or information as needed.
Additional Information	All funds should be deposited within 2 weeks of collection. No expenses should be deducted from the donations without preapproval and a receipt for the Teapot Trust. A volunteer registration form and fundraising agreement must be completed before you fundraise on our behalf. Reasonable travel expenses will be reimbursed.